

**BYLAW NO. 1565-24**  
**OF THE**  
**TOWN OF BONNYVILLE**

BEING A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1399-13 RESPECTING THE ESTABLISHMENT OF FEES FOR PLANNING AND DEVELOPMENT SERVICES.

**WHEREAS**, the Municipal Council of the Town of Bonnyville has passed Bylaw No. 1399-13 establishing fees for Planning and Development services; and

**WHEREAS**, the Municipal Council of the Town of Bonnyville deems it necessary to amend Schedule "A" – Development Permit Application Fees.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BONNYVILLE DULY ASSEMBLED ENACTS AS FOLLOWS:**

1. That Bylaw No. 1399-13, respecting the establishment of fees for Planning and Development Services, is hereby amended.
2. That Schedule "A" Development Permit Application Fees is hereby amended.
3. That this Bylaw shall come into force and effect on the date of final reading.

**INTRODUCED AND GIVEN FIRST READING** this 26th day of March, A.D., 2024.

  
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**Mayor**

  
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**Chief Administrative Officer**

**GIVEN SECOND READING** this 23<sup>rd</sup> day of April, A.D., 2024.

  
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**Mayor**

  
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**Chief Administrative Officer**

**GIVEN THIRD AND FINAL READING** this 23<sup>rd</sup> day of April, A.D., 2024.

  
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**Mayor**

  
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**Chief Administrative Officer**

**SCHEDULE "A"**  
**Planning and Development Fees and Charges**  
**EFFECTIVE APRIL 23<sup>RD</sup> 2024**

**DEVELOPMENT PERMIT APPLICATION FEES (NO GST):**

**RESIDENTIAL DEVELOPMENT PERMITS**

<ul style="list-style-type: none"> <li>• <b>Single Family Dwelling</b></li> <li>• <b>Manufactured/mobile home</b></li> <li>• <b>Semi-detached dwelling (per unit)</b></li> <li>• <b>Duplex (per unit)</b></li> </ul>	<b>\$200.00</b>	<b>Per application</b>
<ul style="list-style-type: none"> <li>• <b>Multi-family dwellings</b> including three-plex and up, apartment buildings, condominiums, etc.</li> </ul>	<b>\$200.00 for first 4 units PLUS \$25.00 each additional unit</b>	
<ul style="list-style-type: none"> <li>• <b>Minor developments</b> including: decks, demolitions, detached garages, renovations</li> </ul>	<b>\$100.00</b>	
<ul style="list-style-type: none"> <li>• <b>Fences</b> (corner lots only)</li> </ul>	<b>\$50.00</b>	
<ul style="list-style-type: none"> <li>• <b>Referral Notices due to Variance Request and or Municipal Planning Commission review</b></li> </ul>	<b>\$50.00</b>	<b>Per application in addition to the permit and or variance fee</b>
<ul style="list-style-type: none"> <li>• <b>Bed and Breakfast</b></li> <li>• <b>Boarding House</b></li> <li>• <b>Basement Suite</b></li> </ul>	<b>\$200.00</b>	

**OTHER DEVELOPMENT PERMITS**

<ul style="list-style-type: none"> <li>• <b>Commercial</b></li> </ul>	<b>\$400.00</b>	
<ul style="list-style-type: none"> <li>• <b>Hotel/ Motel</b></li> </ul>	<b>\$300 for first 10 units PLUS \$25.00 for each additional unit</b>	
<ul style="list-style-type: none"> <li>• <b>Industrial</b></li> </ul>	<b>\$400.00</b>	
<ul style="list-style-type: none"> <li>• <b>Minor developments Commercial &amp; Industrial</b> (structures under 500 sq ft, renovations under \$100,000)</li> </ul>	<b>\$200.00</b>	

<ul style="list-style-type: none"><li>• <b>Institutional</b> (educational, religious, health care, government service, etc.)</li></ul>	<b>\$300.00</b>	<b>Per application</b>
<ul style="list-style-type: none"><li>• <b>Parks</b></li></ul>	<b>\$200.00</b>	
<ul style="list-style-type: none"><li>• <b>Direct Control</b> (new)</li></ul>	<b>\$400.00</b>	
<ul style="list-style-type: none"><li>• <b>Renovations/Change of Use, Direct Control</b></li></ul>	<b>\$200.00</b>	
<ul style="list-style-type: none"><li>• <b>Fences (other districts)</b> corner lots only</li></ul>	<b>\$50.00</b>	<b>Per application</b>
<ul style="list-style-type: none"><li>• <b>Change of Use</b> (all districts except Direct Control)</li></ul>	<b>\$100.00</b>	
<ul style="list-style-type: none"><li>• <b>Excavation, stripping and grading permit</b></li></ul>	<b>\$300.00</b>	
<ul style="list-style-type: none"><li>• <b>Home Business</b></li></ul>	<b>\$150.00</b>	
<ul style="list-style-type: none"><li>• <b>Home Business Renewal</b> (yearly renewal with business license)</li></ul>	<b>\$25.00</b>	
<b>Signage</b> (all districts and types) <ul style="list-style-type: none"><li>• Permanent sign (Max. two (2) signs)</li><li>• Fascia Sign on New Construction</li><li>• Blade Sign</li><li>• Temporary Portable Signs (TPS)<ul style="list-style-type: none"><li>○ One (1) Month Term</li><li>○ Three (3) Month Term</li><li>○ Six (6) Month Term</li></ul></li><li>Extensions for TPS<ul style="list-style-type: none"><li>• Month by Month extension</li><li>• Three (3) month term ext.</li><li>• Six (6) Month Term Extension</li></ul></li></ul> <b>**Temporary Portable Signs are not removed within 3 days of the expiry date, a fine of \$20/day will be applied</b>	<b>\$80.00 + \$30/extra sign</b>  <b>Included in Development Permit \$ 0.00</b> <b>\$300.00/year</b> <b>\$50.00</b> <b>\$100.00</b> <b>\$190.00</b>  <b>\$70.00/month</b> <b>\$130.00 (One time Extension)</b> <b>\$225.00</b>	
<b>Variance requests</b>	<b>\$200.00</b>	
<ul style="list-style-type: none"><li>• <b>Building relocation</b> (from within town to another town location) discretionary</li></ul>	<b>\$200.00</b>	
<ul style="list-style-type: none"><li>• <b>Building relocation</b> (from outside of town to town location) discretionary</li></ul>	<b>\$250.00</b>	

• <b>Building relocation</b> (from town to outside of town)	<b>\$100.00</b>	
• <b>Development Agreement</b> related to <u>development permit</u> as determined by Development Authority at time of approval	<b>\$1500.00</b>	
• <b>Drainage and grading review per Development Permit applications</b>	<b>Minimum \$1000.00 or as per the Town's professional engineer's invoice</b>	

		<b>Per application</b>
• <b>Development Security Deposit (Landscaping) – Residential (single &amp; multi-family)</b> Held for landscaping* and project completion *Unless taken by subdivision developer	<b>\$2,000.00</b> or as per Development Agreement if required	<b>Security deposits may be paid in cash, cheque or Irrevocable Letter of Credit as approved by the Development Authority</b>  <b>Due to the requirement of site inspections for refunds, Security Deposits will only be refunded between May 15 and October 31 of the current year.</b>
• <b>Development Security Deposit (Damage) – Residential</b> Held for review of damage to infrastructure	<b>\$2,000.00</b>	
• <b>Development Security Deposit (Landscaping) – Commercial &amp; Industrial</b> Held for landscaping* and project completion *Unless taken by subdivision developer	<b>\$2,000.00</b> Or as per Development Agreement if required	
• <b>Development Security Deposit (Damage) – Commercial &amp; Industrial</b> Held for review of damage to infrastructure	<b>\$5,000.00</b>	

#### **OTHER GENERAL FEES**

• <b>Development Appeal</b>	<b>\$200.00</b>	<b>Per Application</b>
• <b>Compliance Letter</b> – within 7 working days	<b>\$100.00</b>	<b>Per application</b>
• <b>Compliance Letter</b> – within 2 working days, upon request only and if workload allows	<b>\$150.00</b>	<b>Per application</b>
• <b>Document and file searches</b>	<b>\$150.00</b>	<b>Per application</b>

• <b>Land Lease and Encroachment Agreement</b>		
• <b>Land Use Map – small (11x17 min with color)</b>	<b>\$25.00 PLUS GST</b>	
• <b>Land Use Map – large plot (colour)</b>	<b>\$65.00 PLUS GST</b>	
• <b>Address Map (large plot)</b>	<b>\$30.00 PLUS GST</b>	
• <b>Special map orders</b>	<b>Cost plus 10%</b>	
• <b>Photocopies of subdivision lots (portion of plan) or AutoCAD dimensions of parcels from mapping</b>	<b>\$10.00</b>	
• <b>Scanning of large drawings and copy to CD (external requests)</b>	<b>\$20.00 per scanned page</b>	
• <b>LiDAR mapping and copies of aerial photography</b>	<b>As per POLICY 07-PD-054 as amended from time to time</b>	
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• <b>Copies of Area Structure Plans (ASP) with colour maps (including digital copies)</b>	<b>\$50.00</b>	
• <b>Copies of Land Use Bylaw including Map and amendments (including digital copies)</b>	<b>\$60.00</b>	
• <b>Copies of Municipal Development Plan including colour maps and amendments (including digital copies)</b>	<b>\$60.00</b>	
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• <b>Land Use Bylaw Amendment Application</b>	<b>\$600.00</b>	
• <b>Statutory Plan Amendment (MDP, ASP, ARP) initial application with review</b>	<b>\$1,500.00</b>	
• <b>Statutory Plan Amendment – professional reviews as required</b>	<b>Invoiced at cost</b>	
• <b>Other fees as determined by Development Agreement Fee Schedules</b>		
• <b>Administration fee as determined required by Development Authority</b>	<b>\$50.00</b>	

#### **SUBDIVISION APPLICATION AND RELATED FEES**

• <b>Application Fee – no more than 2 lots</b>	<b>\$300.00 PLUS \$100.00 for each proposed lot</b>	
• <b>Application Fee – 3 or more lots</b>	<b>\$450.00 PLUS \$100.00 for each proposed lot</b>	
• <b>Endorsement Fee</b>	<b>\$200.00 for each lot excluding reserve and public utility lots</b>	
• <b>Condominium Endorsement Fee</b>	<b>\$40.00 per unit created PLUS \$40.00 per parking stall created</b>	
• <b>Subdivision Development Agreement</b>	<b>\$1,500.00</b>	



• Subdivision Deposit	Security	As per the Subdivision Development Agreement	
• Engineering Consultations	Reviews,	As per the Subdivision Development Agreement	
• Off-Site Levy		As per the Off-site Levy Bylaw, as amended from time to time	
• Subdivision Appeal		\$200.00	