

BYLAW NO. 1399-13
OF THE
TOWN OF BONNYVILLE

**A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA
RESPECTING THE ESTABLISHMENT OF FEES FOR PLANNING AND
DEVELOPMENT SERVICES.**

WHEREAS, under the provisions of Section 8 of the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto, the Council of the Town of Bonnyville may pass Bylaws to establish fees and charges for the provision of certain goods and services;

AND WHEREAS Council deems it desirable to establish fees and charges for the provision of Planning and Development services;

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF BONNYVILLE, IN THE PROVINCE OF ALBERTA DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be cited as the "Planning and Development Fees and Charges Bylaw".

2. FEES

The Fees and Charges contained in Schedule 'A' , Schedule 'B' and Schedule 'C' attached hereto form a part of this Bylaw.

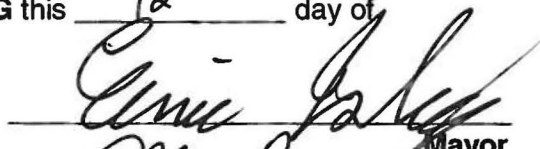
3. SCHEDULES

Schedule "A" and Schedule "B" are attached and form part of this Bylaw and may be amended by resolution of Council from time to time.

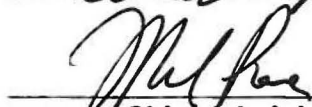
3. EFFECTIVE DATE

This Bylaw shall come into full force and effect on the date of the passing of the third and final reading.

INTRODUCED AND GIVEN FIRST READING this 12th day of March, A.D., 2013.

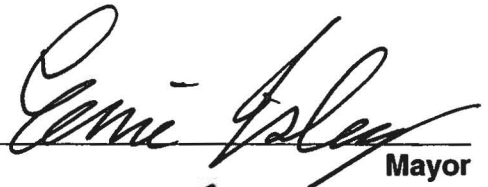


Mayor




Chief Administrative Officer

GIVEN SECOND READING this 12th day of March, A.D., 2013.



Mayor



Chief Administrative Officer

UPON UNANIMOUS CONSENT, TO PROCEED TO THIRD AND FINAL READING
this 12th day of March, A.D., 2013.



Mayor



Chief Administrative Officer

GIVEN THIRD AND FINAL READING this 12th day of March, A.D.,
2013.



Mayor



Chief Administrative Officer

**BYLAW NO. 1399-13 – FEES FOR PLANNING AND DEVELOPMENT SERVICES
SCHEDULE “A”**

**Planning and Development Fees and Charges
Effective January 1, 2015**

DEVELOPMENT PERMIT APPLICATION FEES (NO GST):

RESIDENTIAL DEVELOPMENT PERMITS

<ul style="list-style-type: none">• Single Family Dwelling• Manufactured/mobile home• Semi-detached dwelling (per unit)• Duplex (per unit)	\$200.00	Per application
<ul style="list-style-type: none">• Multi-family dwellings including three-plex and up, apartment buildings, condominiums, etc.	\$200.00 for first 4 units PLUS \$25.00 each additional unit	
<ul style="list-style-type: none">• Minor developments including: decks, demolitions, detached garages, renovations	\$100.00	
<ul style="list-style-type: none">• Fences (corner lots only)	\$50.00	
<ul style="list-style-type: none">• Referral Notices due to Variance Request and or Municipal Planning Commission review	\$50.00	Per application in addition to the permit and or variance fee
<ul style="list-style-type: none">• Bed and Breakfast• Boarding House• Basement Suite	\$200.00	

OTHER DEVELOPMENT PERMITS

<ul style="list-style-type: none">• Commercial	\$400.00	
<ul style="list-style-type: none">• Hotel/ Motel	\$300 for first 10 units PLUS \$25.00 for each additional unit	
<ul style="list-style-type: none">• Industrial	\$400.00	
<ul style="list-style-type: none">• Minor developments Commercial & Industrial (structures under 500 sq ft, renovations under \$100,000)	\$200.00	



• Institutional (educational, religious, health care, government service, etc.)	\$300.00	Per application
• Parks	\$200.00	
• Direct Control (new)	\$400.00	
• Renovations/Change of Use, Direct Control	\$200.00	
• Fences (other districts) corner lots only	\$50.00	
• Change of Use (all districts except Direct Control)	\$100.00	
• Excavation, stripping and grading permit	\$300.00	
• Home Business	\$150.00	
• Home Business Renewal (yearly renewal with business license)	\$25.00	Per application
Signage (all districts and types)	\$300.00	
Variance requests	\$200.00	
• Building relocation (from within town to another town location) discretionary	\$200.00	
• Building relocation (from outside of town to town location) discretionary	\$250.00	
• Building relocation (from town to outside of town)	\$100.00	
• Development Agreement related to <u>development permit</u> as determined by Development Authority at time of approval	\$1500.00	
• Drainage and grading review per Development Permit applications	Minimum \$1000.00 or as per the Town's professional engineer's invoice	Per application



<ul style="list-style-type: none"> Development Security Deposit (Landscaping) – Residential (single & multi-family) Held for landscaping* and project completion *Unless taken by subdivision developer 	\$2,000.00 or as per Development Agreement if required	<p>Security deposits may be paid in cash, cheque or Irrevocable Letter of Credit as approved by the Development Authority</p> <p>Due to the requirement of site inspections for refunds, Security Deposits will only be refunded between May 15 and October 31 of the current year.</p>
<ul style="list-style-type: none"> Development Security Deposit (Damage) – Residential Held for review of damage to infrastructure 	\$2,000.00	
<ul style="list-style-type: none"> Development Security Deposit (Landscaping) – Commercial & Industrial Held for landscaping* and project completion *Unless taken by subdivision developer 	\$2,000.00 Or as per Development Agreement if required	
<ul style="list-style-type: none"> Development Security Deposit (Damage) – Commercial & Industrial Held for review of damage to infrastructure 	\$5,000.00	

OTHER GENERAL FEES

<ul style="list-style-type: none"> Development Appeal 	\$200.00	Per Application
<ul style="list-style-type: none"> Compliance Letter – within 7 working days 	\$100.00	Per application
<ul style="list-style-type: none"> Compliance Letter – within 2 working days, upon request only and if workload allows 	\$150.00	Per application
<ul style="list-style-type: none"> Document and file searches Land Lease and Encroachment Agreement 	\$150.00	Per application
<ul style="list-style-type: none"> Land Use Map – small (11x17 min with color) 	\$25.00 PLUS GST	
<ul style="list-style-type: none"> Land Use Map – large plot (colour) 	\$65.00 PLUS GST	
<ul style="list-style-type: none"> Address Map (large plot) 	\$30.00 PLUS GST	
<ul style="list-style-type: none"> Special map orders 	Cost plus 10%	
<ul style="list-style-type: none"> Photocopies of subdivision lots (portion of plan) or AutoCAD dimensions of parcels from mapping 	\$10.00	
<ul style="list-style-type: none"> Scanning of large drawings and copy to CD (external requests) 	\$20.00 per scanned page	
<ul style="list-style-type: none"> LiDAR mapping and copies of aerial photography 	As per POLICY 07-PD-054 as amended from time to time	

• Copies of Area Structure Plans (ASP) with colour maps (including digital copies)	\$50.00	
• Copies of Land Use Bylaw including Map and amendments (including digital copies)	\$60.00	
• Copies of Municipal Development Plan including colour maps and amendments (including digital copies)	\$60.00	
•		
• Land Use Bylaw Amendment Application	\$600.00	
• Statutory Plan Amendment (MDP, ASP, ARP) initial application with review	\$1,500.00	
• Statutory Plan Amendment – professional reviews as required	Invoiced at cost	
• Other fees as determined by Development Agreement Fee Schedules		
• Administration fee as determined required by Development Authority	\$50.00	

SUBDIVISION APPLICATION AND RELATED FEES

• Application Fee – no more than 2 lots	\$300.00 PLUS \$100.00 for each proposed lot	
• Application Fee – 3 or more lots	\$450.00 PLUS \$100.00 for each proposed lot	
• Endorsement Fee	\$200.00 for each lot excluding reserve and public utility lots	
• Condominium Endorsement Fee	\$40.00 per unit created PLUS \$40.00 per parking stall created	
• Subdivision Development Agreement	\$1,500.00	
• Subdivision Security Deposit	As per the Subdivision Development Agreement	
• Engineering Reviews, Consultations	As per the Subdivision Development Agreement	
• Off-Site Levy	As per the Off-site Levy Bylaw, as amended from time to time	
• Subdivision Appeal	\$200.00	

BYLAW NO. 1399-13 – FEES FOR PLANNING AND DEVELOPMENT SERVICES
SCHEDULE “B”
SAFETY CODES PERMITS APPLICATION FEES
Effective January 1, 2015

SAFETY CODES – BUILDING PERMITS:

• Building Permit – Minimum Fee	\$150.00 or as invoiced by the Building Inspector	
• Demolition permit	\$100.00	
• New Residential Building Permit	\$6.00 per \$1000 Construction Value	Per application (construction value is material and labour only)
• Garages, detached	\$5.50 per \$1000 Construction Value	
• Renovations - Residential	\$5.50 per \$1000 Construction Value	
• Commercial	\$6.50 per \$1000 Construction Value for first \$250,000 of project \$5.50 per \$1000 Construction Value over \$250,000 of project	Per application
• Industrial	\$6.50 per \$1000 Construction Value for first \$250,000 of project \$5.50 per \$1000 Construction Value over \$250,000 of project	
• Institutional (educational, health care, government service, etc.)	\$5.50 per \$1000 Construction Value for first \$250,000 of project \$4.50 per \$1000 Construction Value over \$250,000 of project	
• Parks	\$4.75 per \$1000 Construction Value	
• Renovations – Commercial, Industrial, Institutional, Parks	\$6.50 per \$1000 Construction Value	
• Accessory Structures – Commercial, Industrial, Institutional, Parks	\$5.50 per \$1000 Construction Value	
• Religious Assembly	\$5.50 per \$1000 Construction value	
• Special request inspections not related to an active permit or over and above application	As invoiced by the Building Inspector	



SAFETY CODES – ELECTRICAL, GAS AND PLUMBING PERMITS

Set as per the fee schedules established within the service provider contract(s), as amended from time to time.

SAFETY CODES COUNCIL LEVY ON SAFETY CODES PERMITS:

A Safety Codes Council Levy shall be added to each Safety Codes Permit Fee only, in the amount determined by the Safety Codes Council and as amended from time to time.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a cursive representation of a name.

BYLAW NO. 1399-13 – FEES FOR PLANNING AND DEVELOPMENT SERVICES
SCHEDULE “C”
OTHER RELATED FEES
Effective January 1, 2015

Other Related Fees

Cancellations and Refunds:

Permit Cancellations/Refunds shall be as per Policy 05-PD045, as amended from time to time.


Fines:

When work has commenced without obtaining the required permit(s), the permit fee(s) shall be doubled as a fine.

Outstanding Invoices for Fees:

Any outstanding invoices for fees payable on permits for projects within the corporate limits of the Town of Bonnyville shall be added to the property tax roll as a fee owing to the municipality.

Approved:



Mayor



Chief Administrative Officer

December 9, 2014
Date