POLICY NO. 24-FN-094 EVENT GRANT PROGRAM

APPLICATION FORM



BONNYVILLE

Directions for completing the grant application:

- Read the Event Grant Program Guidelines.
- Answer all questions on the form.
- Include all required documentation.
- Return completed applications to:

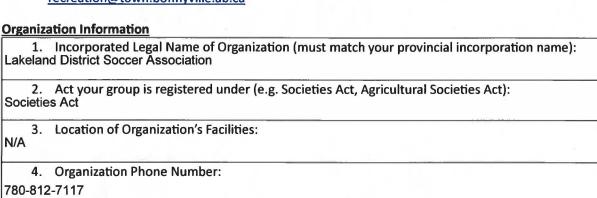
Town of Bonnyville

Bag 1006

Bonnyville, AB T9N 2J7

or by email at recreation@town.bonnyville.ab.ca

- For information on completing this application visit our website at www.town.bonnyville.ab.ca
- For questions, contact the Town Administration Office at 780-826-3496 or by email at recreation@town.bonnyville.ab.ca



Applicant Contact Information

Organization Email: execdir@lakelandsoccer.ca

Primary Contact Person:	
6. Contact Person:	
Melissa Foglietta	
7. Contact Email: execdir@lakelandsoccer.ca	
8. Contact Phone:	9. Primary Contact Phone (cell): 780-812-7117

Secondary Contact Person	
10. Contact Person: Josh Phillips	
11. Contact Email: president@lakelandsoccer.ca	
12. Contact Phone:	13. Secondary Contact Phone (cell): 587-201-2418

Event Eligibility Checklist

Does y	our Event:	(Yes/	No)
1.	Take place in the Town of Bonnyville?	Yes	~
2.	Is the event substantially different from those activities which are normally offered by your organization's regular services and programming?	Yes	
3.	Is the event open to the public?	Yes	-
4.	Is your event political or religious in nature?	No	-
5.	Is the event already substantially supported by the Town?	No	
6.	Is the event supported locally (from organizations within the Town of Bonnyville) in its planning and delivery?	Yes	

Event Description

7. What is the title of your event?

Lakeland Cup 2025 Outdoor

8. When and where will the event be held?

Date	Time (e.g. 10 am – 5pm)	Location (Facility/Address)	
Jun 20, 2025	6pm-10pm approx	Wetland Soccer Fields	
Jun 21, 2025	8am-10pm approx	Wetland Soccer Fields	
Jun 22, 2025	8am-8pm approx	Wetland Soccer Fields	

9. Please provide a description of your event including major activities and features of your event.

The Lakeland District Soccer Association is looking sponsors for the 2025 Lakeland Cup Outdoor Tournaments! In June 2025, the district will be hosting teams from the age groups U13, U15, U17 and U19 for our annual district outdoor tournament in the Lakeland. This tournament is held over two weekends, in two different Lakeland communities. This season, our tournaments will be hosted in Bonnyville and St.Paul.

Bonnyville June 20-22, 2025 / St. Paul June 13-15, 2025

10. Please explain how your event supports one or more of the following outcomes. Be as descriptive as possible: Economic Growth, Recreation and Wellness, Communications Strategy, Value Added Services, Service Excellence.

The Lakeland Cup is more than just a soccer tournament; it is a celebration of community spirit, sportsmanship, and youth development. The event provides an excellent opportunity for local athletes to showcase their talents, promotes physical fitness, and fosters a sense of camaraderie among participants and spectators alike. The tournament attracts visitors from neighboring towns; the influx of visitors, including players, coaches, and spectators, will ncrease spending in local businesses such as hotels, campgrounds, restaurants, and shops.

11. What area will your event draw participation from (e.g. locally, regionally, provincially, nationally, internationally). Please specify how the event has been advertised and promoted to potential attendees in these areas. The teams attending consist of players from throughout the Lakeland region in Cold Lake, Bonnyville. Lac La Biche, St. Paul, Vermilion, Vegreville and surrounding areas. The influx of visitors, including players, coaches, and spectators, will likely increase spending in local businesses such as hotels, campgrounds, restaurants, and shops. This can provide a significant economic boost to the local community and area. The event can help raise the profile of the Bonnyville and M.D. area as a destination for sports tourism. 12. Who is your target audience (e.g. seniors, families, motor sports hobbyists, etc.)? Families and youth sport enthusiasts. 13. If you have identified your event as a regional, provincial, national or international event, please explain how this event promotes tourism to the Town of Bonnyville. An influx of participants from throughout the Lakeland can provide a significant economic boost to the local community and area. The event can help raise the profile of Bonnyville as a destination for sports tourism 14. How many participants will your event have? How have you estimated this number? (Don't include event organizers, staff, volunteers, vendors and associated staff) Approximately 650-700 players over the 2 weekends, half of which will be attending the Bonnyville weekend tournament. 15. Please identify other organizations which are partnering with your organization for this event. We are pleased to collaborate with local organizations to ensure the success of the Lakeland Cup tournament, including: Bonnyville Soccer Association and St. Paul Soccer Association 16. Will your event charge an entry fee? If yes, how much? Teams who participate in the tournament pay a \$550 entry free, it is free to all spectators and public. 17. How will you acknowledge the Town of Bonnyville's financial contribution to your event? In recognition of your generous support, we would be pleased to offer the Town of Bonnyville prominent acknowledgment in our event materials, including space on our website, social media announcements, and more. We believe that this partnership would further strengthen the bond between the Town and its residents, showcasing our collective commitment to fostering a healthy and active community. 18. Does your organization intend to hire or purchase goods and services from persons who are, or are related to members of your board or their employees? If yes, what steps will your organization take to ensure it is procuring goods and services in a fair and transparent manner?

No.

Submission Attachment Checklist

Required Attachments

1.	Event Budget (using the provided budget template)	√
2.	Organization's most recent financial statements (if not previously provided)	✓
3.	List of the organization's officers and directors, and their contact information	√
4.	Board Approved Motion Supporting the Application	√

Other Additional Information that may be Requested

1.	Event Schedule	
2.	Proof of Insurance	
3.	Other Relevant Information	

Event Grant Program

Application Certification

I Certify that:

- 1. I certify that the information contained in this application and supporting documents is true and accurate.
- 2. I certify that the required attachments are true copies and have been included with the application, or have been previously provided. The required attachments form part of this application.
- 3. I certify that I am duly authorized on behalf of the applicant organization to submit this application, and that the organization is in support of this application.
- 4. I acknowledge that the submission of an application alone does not guarantee funding, and that the provision of funding is dependent upon a review and approval process.
- 5. I have read the Event Grant Program Guidelines and understand that any approved funding will be subject to those guidelines, unless otherwise stated.
- 6. I acknowledge that, should funding be approved, the organization will be required to enter into a grant funding agreement with the Town of Bonnyville.

Organization Name	Lakeland District Soccer Association	
Signature of Authorized Representative	MfogWk Melissa Foglietta	
Name of Authorized Representative	Melissa Foglietta	
Title of Authorized Representative	Executive Director	
Phone Number	7808127117	
Email	execdir@lakelandsoccer.ca	

Please keep a copy of this application for your records

FOIP Statement

The personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, and is used for administering the Town's grant funding programs. If you have any questions regarding the collection and use of your personal information, please contact the Town's FOIP Coordinator at (780) 826-3496.

EVENT GRANT PROGRAM EVENT BUDGET



Event Funding Details - Please identify all sources of funding for the event	
	Total Amount
Event Grant Program Request - Please fill in the fund request for this application	\$ 3,000.00
Additional Revenues to Complete the Event: Only include revenues for the applicant organization (your organization)	\$ 17,600.00
Other Grant Funding	\$ 2,000.00
Sponsorships and Donations	\$ 1,000.00
Ticket Sales and Entry Fees	1. 1. 1. 1.
Food, concession and drink sales	1
Revenues from the provision of services at the event	
Other Funding Sources	
In-Kind Contributions (including labour, material and contract)*	A
A. Total Event Funding	\$ 20,600.00

^{*}This must equal the total value of the in-kind identified in the in-kind section

Anticipated Event Expenses - Detailed list of all the expenses for the events of the expenses incurred by he applicant organization (you be not include expenses incurred by partnering organization).	r organization)
Description of Event Expenses	Total Cost
Referee Fees Bonnyville Weekend	\$ 3,000.00
Referee Fees St. Paul Weekend	\$ 2,750.00
Referee Coordinator Honorarium	\$ 800.00
Referee Mileage	\$ 3,500.00
Player Gift/Giveaways	\$ 8,500.00
Meals	\$ 150.00
Accomodations	\$ 375.00
Medals & Trophies	\$ 2,750.00
B - Total Cas	sh Expenses \$ 21,825.00

Donated Labour - Unspecialized				
Description of anticipated labour	Total Hours Worked		Rate/Hr	Total Value of Work
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
		\$	20.00	\$ 0.00
	C - Total Unspe	ecia	lized Labour	\$ 0.00

Donated Labour - Specialized				
Description of anticipated labour	Total Hours Worked		Rate/Hr	Total Value of Work
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
		\$	35.00	\$ 0.00
	D - Total Spe	cial	ized Labour	\$ 0.00

Description of work or materials being provided	Donated by (please attach a donation letter or company letter)	
	11 2 12 17 17	
		,
		,
F - Total Donated	Materials and Contracted Services	\$

F - Total Event Costs (=B+C+D+E)	\$ 21,825.00
Event Surplus (A-F)	(\$ 1,225.00)



Board of Directors Executive Meeting

Date: March 12, 2025

Motion: Support for Funding Application to the Town of Bonnyville for the Lakeland Cup Tournament.

Moved by: Dora Robinson

Seconded by: Glenda Bouvier

Motion:

Whereas the Lakeland Cup is a significant event that will promote community engagement, sportsmanship, and tourism in the Town of Bonnyville; and the event attracts participants and visitors from various regions, contributing to the local economy and enhancing the town's profile as a vibrant and welcoming destination; Be it resolved that the Executive Board of Directors of the Lakeland District Soccer Association hereby supports the application for funding to the Town of Bonnyville to assist in the successful planning and execution of the Lakeland Cup tournament

And be it further resolved that the Board authorizes the Executive Director, Melissa Foglietta, to submit the funding application and to take all necessary actions to secure the requested funds.

Vote:

In Favor: 4 Opposed: 0 Abstained: 0

Motion Carried

Signature:

Josh Phillips

President (Board Chair)

Lakeland District Soccer Association

Josh Phillips

2024-25 Lakeland District Board of Directors				
postion	name	address	phone number	email
President	Josh Phillips	3707 43 Ave Bonnyville, AB T9N 2R3	587-201-2418	president@lakelandsoccer.ca
1st Vice President	Julie Robicheau	44-4405 50 Avenue, Cold Lake AB T9M 1Z4	780-815-0951	julierobicheau@gmail.com
2nd Vice President	Glenda Bouvier	PO Box 2416 Lac La Biche AB TOA 2CO	780-404-3603	gbouvier33@gmail.com
Secretary	Dora Robinson	PO Box 435 St. Paul AB TOA 3A0	780-210-6925	doracaouette@hotmail.com
Executive Director	Melissa Foglietta	PO Box 5321 Bonnyville AB T9N 2G5	780-812-7117	execdir@lakelandsoccer.ca
Referee Director	Jose Teixeira	PO Box 4939 Bonnyville AB T9N 0H3	780 812 9645	cicouro@gmail.com
Technical Director	VACANT			



Lakeland District Soccer Association

Financial Statements

August 31, 2024

Compilation Engagement Report

On the basis of information provided by management, we have compiled the balance sheet of the Lakeland District Soccer Association as at August 31, 2024 and the statement of income and retained earnings for the year then ended.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Danielle Sherwin, CPB

October 3, 2024

4, 5506 50 Avenue Bonnyville, Alberta T9N 2K8 PO Box 6322 Bonnyville, Alberta T9N 2G9

Phone: (780)815-7070 Cell: (780)812-6353 Fax: (780)815-7077 danielle@bookkeepingessentials.ca rosa@bookkeepingessentials.ca

Lakeland District Soccer Association Balance Sheet As at 08/31/2024

ASSET

Current Assets Chequing Bank Account	91,963,52	
Total Cash	01,000.02	91,963.52
LCU Common Shares		28.28
Accounts Receivable	3,612.75	20.20
Total Receivable		3,612.75
Total Current Assets		95,604.55
Capital Assets		
Lakeland Cup Trophies	1,427.58	
Accum. Amort Trophies	-1,212.02	
Net - Lakeland Cup Trophies		215.56
Office Furniture & Equipment	1,441.65	
Accum. AmortFurn. & Equip.	-1,223.97	
Net - Furniture & Equipment		217.68
Computer	3,155.46	
Accum. Amort Computer	-3,130.10	
Net - Vehicle		25.36
Total Capital Assets		458.60
TOTAL ASSET	-	96,063.15
LIABILITY		
Current Liabilities		
Accounts Payable	-	571.05
Total Current Liabilities		571.05
TOTAL LIABILITY		571.05
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		78,789.56
Current Earnings	***	16,702.54
Total Retained Earnings		95,492.10
TOTAL EQUITY		95,492.10
LIABILITIES AND EQUITY		96.063.15

This financial statement has been reviewed and approved by:

Name: Josh Phillips	Name: Julie Robicheau
Signature:	Signature: Melei Robertoan
Position: President	Position: \S+ \P
Date: 04 27/24	Date: NO12 2024

Lakeland District Soccer Association Income Statement 09/01/2023 to 08/31/2024

REVENUE

Revenue	
LDSA Fees - Indoor	25,742.85
LDSA Fees - Outdoor	74,758.00
Lakeland Cup Fees - Indoor	9,350.00
Lakeland Cup Fees - Outdoor	16,500.00
Sponsorships Lakeland Cup - Indoor	1,050.00
Sponsorships Lakeland Cup - Outdoor	2,250.00
Provincial Declaration Fees	14,513.75
Referee/Technical/Coaches	6,742.05
League Play Referees	8,762.24
League Play Facility Rental	7,653.48
Lakeland FC Tier II/III	24,723.59
Senior Teams	2,300.00
Appeal Hearing Fees Exibition Fees	50.00
Interest Revenue	855.00 2.50
	A X
Total Other Revenue	195,253.46
TOTAL REVENUE	195,253.46
EXPENSE	,
Payroll Expenses Subcontractors	24,000.00
Total Payroli Expense	24.000.00
Total Payroll Expense	24,000.00
Operating Expenses	
ASA Fees - Indoor	10,529.75
ASA Fees - Outdoor	39,678.15
ASA Meetings / AGM	696.40
Provincial Declaration Fees Outdoor	14,220.00
Provincial Declaration Fees Indoor	4,780.00
Travel Permit Fees	210.00
Lakeland FC Tier II/III	21,726.09
Senior Teams	1,625.92
Total Operating Expenses	93,466.31
General & Administrative Expenses	
Accounting & Legal	441.00
Advertising & Promotion	315.63
Website & Outlook Accounts	395.64
Courier & Postage	18.00
Amortization Expense	139.29
ASA Affiliation Fees	315.00
Insurance Expense Interest & Bank Charges	967.00 271.50
Total General & Admin. Expenses	2,863.06
League Play-Indoor- Expenses	
Referees	7,623.88
Facility Rental	8,237.06
Mileage Expense	1,470.50
Total League Play-Indoor-Expenses	17,331.44
Lakeland Cup - Indoor - Expenses	
Referees	1,790.00
Medals & Trophies	1,744.50
Mileage	1,041.76
Accommodations	424.38
Player Give Aways	5,025.30
Facility Rental	1,081.50
Total Lakeland Cup - Indoor	11,107.44

Lakeland District Soccer Association Income Statement 09/01/2023 to 08/31/2024

Lakeland Cup-Outdoor-Expenses	
Referees	4,990.00
Referee Coordinator	770.00
Medals & Trophies	3,279.65
Office Supplies	324.67
Mileage	2,397.56
Accommodations	770.83
Player Giveaways	6,327.67
Meals	36.55
Total Lakeland Cup-Outdoor	18,896.93
Referee/Technical Programs	
Referee Courses	4,786.25
Referee Giveaways	3,558.49
Coach Courses	2,541.00
Total Referee/Technical Programs	10,885.74
	178,550.92
TOTAL EXPENSE	46 702 54
NET INCOME	16,702.54

This financial statement has been reviewed and approved by:

Name: JOSH Phillips	Name: Jolie Robicheau
Signature:	_Signature: Julie Roucheau
Position: President	Position: IST VP
Date: 0427/24	Date: NO12, 2024