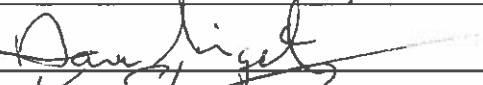


Bonnyville & District Leisure Facility Corporation

Minutes of the Regular Board meeting held at the Bonnyville & District Centennial Centre on March 3, 2025			
Directors:	Elisa Brosseau Dana Swigart-Chair Byron Johnson-Vice Chair Barry Kalinski Ben Fadeyiw Neil Langridge Kyle Naylor, Guest Kelly Skotnitsky, General Manager	Town Mayor M.D. Councillor Town Councillor M.D. Reeve M.D. Councillor Town Councillor C2 Ops Manager	Present / Absent Present / Absent Present / Absent Present / Absent Present /Absent Present / Absent Present / Absent
Call to Order:	Chair Dana Swigart called the meeting to order at 2:00pm		
Additions to Agenda:	Order of Agenda was changed to accommodate Kyle Naylor to be present during 2025 Cap Ex Discussion. Agenda Item 6 moved to Agenda Item 4 and Agenda Item 4, New Board Members was moved to Agenda Item #6. Added to Round Table was excessive Trash and Garbage at C2 on the Weekend of Feb, 21-23, 2025 Also added to Round Table Discussion was waiving of Fee of \$500 for Lakeland U18AA Team using scoreboard for Team Tribute as well as all replays and broadcasting of game on Scoreboard. Elisa Brosseau made motion to accept agenda with additions. Carried. Byron Johnson moved to accept amended minutes and adding Chairperson Dana Swigart Present at Board Meeting on Jan. 27. Carried		
Reports:	Appointment of New Board Members Review of Board Policy Handbook. Barry Kalinski made motion to amend Board Policy Handbook to change signing authority for the Bonnyville & District Leisure Facility Corporation to Chairperson, Vice Chairperson and Secretary-Treasurer regarding Policy 107-Role of Directors, Duties, that lists all Board Members having signing authority for the Corporation. Motion Carried Barry Kalinski made motion to appoint Neil Langridge as Secretary-Treasurer. Motion Carried Finance: Elisa Brosseau moved to approve of the Jan. Financial Reports. Motion Carried. Department Reports: Reviewed and received as information		

	GM Report: Reviewed and received as information 2025 Cap Ex Project Proposals General Manager, Kelly Skotnitsky, presented 3 options for the Board of Directors to review for implementation for 2025 fiscal year. \$750K was previously passed for the 2025 budget, but the urgency required for several Building Redevelopment Projects required additional funding of \$150K. The Board of Directors under advisement of GM, Kelly Skotnitsky, and Operations Manager, Kyle Naylor, agreed to accept Option C in the proposal submitted. Neil Langridge made a motion to approve Option C with the addition of a Reverse Osmosis System with additional monies to come from C2 Municipal Reserves requiring an additional \$212K, \$106K from Town C2 Capital Reserve and \$106K from M.D. C2 Capital Reserve, based on approvals of Town Council and M.D. Council. Motion Carried.
Old Business:	a) Emergency Preparedness Plan for C2 was reviewed with an update on Emergency Fire and Criminal Awareness that C2 management and staff is currently working on and updating. -Received as Information
New Business:	a) Bonnyville and District Leisure Facility Corporation 2024, required a motion by the Board of Directors recognizing BofD consisted of 6 Directors in 2024. Byron Johnson made Motion. Carried.
Correspondence:	No Correspondence
Round Table Discussion:	a) GM, Kelly Skotnitsky, provided explanation to the excessive garbage and disarray the C2 was in on Feb. 23-24. Event held on weekend had more participants than anticipated resulting in Staff not being able to clean up to the level of excellence always evident and excessive garbage outside by garbage bins as emptying of bins does not happen until the Monday. BofD also suggested that in rental contract additional fees should be charged if additional cleaning beyond normal levels is evident. b) Discussion occurred regarding waiving of fee for use of Video on Score clock for the Lakeland U18AA Hockey Team. Board decided that a reduction was already provided, and team was not allotted any further discounts.
Next Meeting:	Date of next meeting confirmed as Monday, March 24, 2025
In Camera:	
Adjournment:	Elisa Brosseau moved to adjourn the meeting at 3:45pm
Board Chair / Vice-Chair Signature:	
Recording Secretary Signature:	

2025 Capital Plan-Option C

Department	Item Description	Purchase Year	Budgeted Cost	Updated Cost	Notes
Recreation	Hammer Strength Incline Leg Press	2022	\$9,750.00	\$6,499.00	Matrix MG 45 Degree Leg Press
Recreation	Hammer Strength Smith Machine	2007	\$9,200.00	\$5,999.00	Matrix magnum PL Series Smith Machine
Recreation	Matrix Versa Assisted Chin/Dip	2007	\$5,000.00	\$4,999.00	Fitness Experience Quote 8555 - Matrix Versa Chin/Dip Assist - item 1
Recreation	Matrix Ultra Biangular Chest Press	2007	\$6,000.00	\$5,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Converging Chest Press (Heavy Stack) - item 2
Recreation	Matrix Ultra Biangular Shoulder Press	2007	\$5,500.00	\$4,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Converging Shoulder Press (Heavy Stack) - item 3
Recreation	Matrix Ultra Bicep Curl	2007	\$5,000.00	\$4,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Independent Bicep Curl (Heavy Stack) - item 4
Recreation	Matrix Ultra Leg Curl	2007	\$5,000.00	\$4,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Prone Leg Curl (Heavy Stack) - item 5
Recreation	Matrix Ultra Seated Leg Press	2007	\$8,000.00	\$7,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Leg Press (Heavy Stack) - item 6
Recreation	Matrix 8-Stack Multi-Station	2018	\$23,000.00	\$22,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Leg Extension (Heavy Stack) - item 7
Recreation	Matrix Ultra Leg Extension	2018	\$5,500.00	\$5,499.00	Fitness Experience Quote 8555 - Matrix Ultra Base Leg Extension (Heavy Stack) - item 8
Recreation	Matrix Ultra Seated Hamstring Curl	2018	\$6,000.00	\$5,999.00	Fitness Experience Quote 8555 - Matrix Ultra Base Seated Leg Curl (Heavy Stack) - item 9
Recreation	Matrix Aura Dual Pulley System	2010	\$9,000.00	\$8,999.00	Fitness Experience Quote 8555 - Matrix Aura Functional Trainer (400) - item 10
Recreation	Matrix Hack Squat	2018	\$5,500.00	\$5,499.00	Fitness Experience Quote 8555 - Matrix Magnum Hack Squat - item 11
Recreation	Matrix Magnum Mega Power Rack	2007	\$5,500.00	\$5,499.00	Fitness Experience Quote 8555 - Matrix Magnum MEGA Power Rack - item 12
Recreation	Matrix Equipment Freight, Delivery & Installation			\$9,250.00	
Recreation	SUBTOTAL			\$110,736.00	
Recreation	Matrix Deposit Paid in 2024			\$27,684.00	25% deposit paid in 2024, but shows in 2025 Cap Ex Budget
Recreation	TOTAL			\$83,000.00	Gym Equip Total
Operations	RO Water System			\$62,000.00	\$62,000.00 Omni Sport Installed
Operations	Glass in Field House			\$49,500.00	CIMCO quote
Operations	New Header in RI Lalonde Arena			\$103,000.00	\$0.00 \$165,000 quote - CIMCO Moved to 2026
Operations	Dehumidifier			\$0.00	Dr. Reno
Operations	Gym Classroom Transition Project			\$46,000.00	No quote secured yet
Operations	Food Service in VIP Suite Project			\$14,500.00	Dr. Reno
Operations	Install foldable wall / Classroom renovation project			\$125,000.00	PM & E Engineering Fee approx. 10%
Operations	Stabilize Heat Recovery			\$150,000.00	PM & Engineering Fee approx. 10%
Operations	Refrigeration Plant Corrections			\$150,000.00	PM & Engineering Fee approx. 10%
Operations	New Fieldhouse Cooling Coil			\$165,000.00	PM & Engineering Fee approx. 10%
Operations	Fieldhouse Stratification Fans			\$60,000.00	PM & Engineering Fee approx. 10%
Operations	Evaporator Load Management			\$0.00	Scheduled for 2026
Recreation	Ceiling mounted basketball hoops in Gennec Hall			\$0.00	Centaur Quote-Includes Engineering Structural reinforcement work needed
			\$0.00	\$962,000.00	Total Estimated Cost-Includes PM & Engineering Fees and Deposit of \$27K for Gym Equip
	Total Municipal Funding Request(Approved)		\$750,000.00	\$750,000.00	Approved Cap Ex Funding for 2025
			\$750,000.00	\$212,000.00	Contingency comes out of C2 Capital Reserve \$106K from MD and \$106K Town-Total \$212K