

TOWN OF BONNYVILLE

REQUEST FOR DECISION

Date: February 18, 2025

Submitted By: Administration

Meeting Date: February 25, 2025

SUBJECT: CPO SUV Purchase

BACKGROUND: Council included \$80,000 in the interim Capital Budget for the purchase of another CPO SUV to accommodate for the new CPO position. Purchases in the interim Capital Budget must be approved by Council.

OTHER COMMENTS: Two separate tenders were completed on different sized vehicles that helped Administration evaluate operational needs and value. The most recent tender closed on February 11th.

REPORT/DOCUMENT: Attached Available NIL

- Tender results for Ford Explorer sized SUV.
- Tender results for Chevrolet Tahoe sized SUV.

KEY ISSUE(S)/CONCEPT: Below is a summary of the tender results.

Dealership	Vehicle Model	Tender Subtotal	Tender Difference	Suited up total
Tercier Motors	*2025 Chev Tahoe	\$75,000		\$108,696.27
Ducharme Motors	2025 Ford Explorer	\$69,976	0.5% higher	\$107,104.81
Metro Ford	2025 Ford Explorer	\$69,629		\$106,837.81

* Tender was completed in December and award window has closed.

(Suited up means lights, sirens, decals and equipment mounting accessories)

PREFERRED STRATEGY: Purchase Ford Explorer from Ducharme Motors and increase the budget to accommodate the aftermarket scope as it will meet operational needs and complies with Purchasing Policy.

OPTIONS:

- Purchase Ford Explorer from Metro Ford and increase budget for aftermarket scope.
- Include in 2026 budget deliberations.

RELEVANCE TO STRATEGIC PLAN:



Communications
Strategy



Economic
Growth



Recreation &
Wellness



Service
Excellence



Value Added
Services

RECOMMENDATION: THAT Council award the CPO SUV tender to Ducharme Motors for \$69,976 and increase the budget for this vehicle to \$107,105 to fund the additional aftermarket costs with funding to come from the Equipment Replacement Reserve.

FINANCIAL:

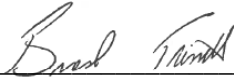
Equipment Replacement Reserve had a balance of \$902,293.00 on January 1st, 2025.

POLICY:

The Purchasing Policy states:

“For expenditures greater than \$50,000.00 and less than \$75,000.00, Requests for Proposal or Tender quotations shall be obtained, from no less than 3 vendors, including at least one out of town Vendor for comparison. Purchases shall be made locally unless the out-of-town quote is more than 4% below the local vendor’s quote.

Exception: no local preference is permitted on a project that is provincially or federally funded through grants. Lowest bid is always accepted.”



Brad Trimble
General Manager of Operations



Renee Stoyles
Acting Chief Administrative Officer