

**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE TOWN OF BONNYVILLE**



Tuesday, February 11, 2025
6:00 p.m.
Council Chambers
4917 49 Avenue
Bonnyville, Alberta

- PRESENT:** Mayor Elisa Brosseau, Councillor Kayla Blanchette, Councillor David Sharun, Councillor Phil Kushnir, Councillor Byron Johnson, Councillor Neil Langridge
- REGRETS:** Councillor Brian McEvoy
- STAFF:** Renee Stoyles - Acting Chief Administrative Officer, Brad Trimble - General Manager of Operations and Engineering, Dan Heney - General Manager of Planning and Community Services, Jeannine Chornohos - Finance Director, Tracy Ghostkeeper - Executive Assistant, Robynne Henry - Communications Coordinator
- GUESTS:** Kendra Krankowsky and Kallie Ellis - Child and Adolescent Mental Health Collaborative

1. CALL TO ORDER

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

2. INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

3. ADOPTION OF THE AGENDA

Motion No. 045

Moved by: Councillor Kayla Blanchette

THAT the agenda for the February 11, 2025 Regular Council meeting be adopted as presented.

CARRIED

4. ADOPTION OF THE MINUTES

4.a Council Meeting Minutes - January 28, 2025

Motion No. 046

Moved by: Councillor Byron Johnson

THAT the minutes of the January 28, 2025 Regular Council meeting be adopted as presented.

CARRIED

5. DELEGATION

5.a Child & Adolescent Mental Health Collaborative

Kendra Krankowsky and Kallie Ellis from the Bonnyville Child & Adolescent Mental Health Collaborative informed Council that they were notified by AHS/Recovery Alberta that funding for the Mental Health Collaborative Program, in the amount of \$67,000.00, will be discontinued as of March 31, 2025.

Kendra Krankowsky emphasized that without this funding, the program is at risk, as the funding covered the Mental Health Navigator position which plays a crucial role in the program operations. The position is responsible for referral coordination, intake, assessment clinic operations and management, administration of clinic schedules, follow-up, and discharge, among other duties. Without this role, the program would not be able to continue.

They requested financial assistance from the Town and MD to sustain the program while alternative funding options are explored. Their original funding request for 2025 was \$50,000.00, and they are now requesting an additional \$25,000.00 to offset the funding loss, bringing their total request to \$75,000.00.

Discussion ensued.

Mayor Brosseau thanked the ladies for their presentation and they left the meeting at 6:20 p.m.

6. BYLAWS

6.a Bylaw No. 1589-25 – Multiunit Housing Incentive Grant Bylaw

Council, at the January 28th, 2025, Regular Council meeting, provided first reading to Bylaw No. 1589-25 the Multiunit Housing Incentive Grant Bylaw. The purpose of this bylaw is to provide a grant to encourage the development of new multiunit residential housing within the Town of Bonnyville.

Bylaw No. 1589-25 provides a reimbursement grant of \$10,000 for each new dwelling unit constructed to a maximum of 50 units. The units would consist of new developments with two or more dwellings that are constructed on R3 or R4 zoned property. The grant would be provided to the Owner once the construction is complete and the occupancy permit has been issued with no deficiencies. The timeline for completion of the project is 24 months from the date the building/development permit has been issued. This Bylaw has an end term of December 31st, 2025, and the program would be reviewed annually during budget season.

Discussion ensued.

Motion No. 047

Moved by: Councillor Neil Langridge

THAT Council provide second reading to Bylaw No. 1589-25 – Multiunit Housing Incentive Grant Bylaw.

CARRIED

Motion No. 048

Moved by: Councillor Byron Johnson

THAT Council provide third reading to Bylaw No. 1589-25 – Multiunit Housing Incentive Grant Bylaw.

CARRIED

6.b Bylaw No. 1591-25 – Loan Bylaw for the Clayton Bellamy Foundation for the Arts – Strathcona Performing Arts Centre Project

At the January 28th Council meeting, the Clayton Bellamy Foundation for the Arts came as a delegation to request Council's consideration to guarantee a loan to complete the construction of the Strathcona Performing Arts Centre. The amount required to complete the project is estimated to be \$1,100,000.00 and the Foundation has secured a loan from the Northern Lights School Division in the amount of \$300,000.00 leaving an \$800,000.00 shortfall.

After reviewing the request, the direction from Council was rather than a guarantee, the Town draft a Loan Bylaw whereby the Town lends the funds to the Foundation to complete the project. This could include different terms than outlined in the loan guarantee term sheet which was for a demand loan for a one-year term. As per the Municipal Government Act (MGA) Section 264(2), a municipality may lend money to a non-profit organization if the Council considers the money loaned will be used for a purpose that will benefit the general public.

As per the MGA, the bylaw states that the amount of money to be loaned is up to \$800,000.00 and is for the purpose of completing the construction of the Strathcona Performing Arts Centre. The minimum rate of interest is 5.00% per annum with a term of three (3) years, The terms for repayment are listed in the loan agreement attached to and forming part of the bylaw and include monthly payments for the interest portion of the loan as well as additional payments on the loan when the Foundation receives grant funding, sponsorships or other monies. The source of the money to be loaned is the General Capital Reserve with all payments of interest and principal being reallocated to this reserve when received.

Extensive discussion ensued.

Motion No. 049

Moved by: Councillor Kayla Blanchette

THAT Council provide first reading to Bylaw No. 1591-25 – Clayton Bellamy Foundation for the Arts Loan Bylaw as amended to include a 4-year term.

CARRIED

7. BUSINESS

7.a Funding Request - Pushing for Change

Administration received a donation request from Judy Cabay of “Pushing for Change,” an organization requesting funding in the amount of \$2,500.00 to assist with the costs of hosting a public speaking event for all Lakeland area High Schools on March 25th, with Joe Roberts as the Keynote speaker. There is also a public event scheduled for March 26th; both events are being held at the C2.

Discussion ensued.

Motion No. 050

Moved by: Councillor David Sharun

THAT Council approve a donation in the amount of \$2,500.00 to the Pushing for Change organization.

CARRIED

8. COMMITTEE REPORTS

Councillor Phil Kushnir attended the BRFA (Bonnyville Regional Fire Authority) Board meeting, the Town of Bonnyville Governance & Priorities Committee meeting, a LICA (Lakeland Industry & Community Association) meeting, a Pre-Conference meeting for the ICSC (International Council of Shopping Centers) Conference, the Retirement Party for CAO Bill Rogers, the ICSC Conference, a CAO Recruitment meeting, the Downtown Urban Design Project Workshop, a Community Policing Committee meeting, the Lakeshore Drive Park Area Concept Plans Open House and a NE AB Muni-Corr Ltd meeting.

Councillor Kayla Blanchette attended several FCSSAA (Family & Community Support Services Association of Alberta) meetings, the CAO Recruitment meeting, attended, as FCSSAA President, a regular monthly meeting with Assistant Deputy Minister Jenn Anderson, a Regular FCSSAA Board meeting, attended a tour of the new BRFA "North Star" building and a Bonnyville Municipal Library Board meeting. She also attended a meeting with the president of the Alberta Seniors and Community Housing Association, participated in an Asset-Based Community Development Session with the Bonnyville Wellness Coalition, attended the Downtown Urban Design Project Open House, the Lakeshore Drive Park Area Concept Plans Open House, and a Bonnyville & District SPCA Board meeting.

Mayor Elisa Brosseau attended the tour of the new BRFA "North Star" building, the Downtown Urban Design Project Workshop, an ABMA (Alberta Bilingual Municipalities Association) meeting, performed the ceremonial puck drop for the 86 Cancer 2025 Whalers Charity Classic and attended another ABMA meeting.

Councillor David Sharun attended a Lakeland Lodge and Housing Foundation Board meeting, a Living Wage webinar, the Town of Bonnyville Governance & Priorities Committee meeting, a Kickstand Bonnyville Engagement Session, a Pre-Conference meeting for the ICSC (International Council of Shopping Centers) Conference, the Retirement Party for CAO Bill Rogers, the ICSC Conference, a CAO Recruitment meeting, the Downtown Urban Design Project Open House, a Bonnyville Agricultural Society Board meeting, the Lakeshore Drive Park Area Concept Plans Open House and the Alberta Association of Agricultural Societies Conference.

Councillor Neil Langridge attended the Downtown Urban Design Project Workshop, the Community Policing Committee meeting, a Bonnyville Municipal Library Board meeting and the Lakeshore Drive Park Area Concept Plans Open House.

Councillor Byron Johnson attended the Downtown Urban Design Project Open House, a Ohana Centre Board meeting and the Lakeshore Drive Park Area Concept Plans Open House.

9. CORRESPONDENCE

9.a Letter - Minister Ric McIver - 2024 Municipal Affairs Population List

Administration received a letter from Minister of Municipal Affairs approving the 2024 Town of Bonnyville Municipal Census Numbers. The 2024 population of Bonnyville is confirmed at 6,675.

Council accepted this letter for information.

9.b Email - Bonnyville RCMP Deploy Body-Worn Cameras

Administration received an email from S/Sgt. Sarah Parke informing the Town that the Bonnyville RCMP has officially equipped frontline officers with body-worn cameras.

Council accepted this email for information.

9.c Appendix A - Community Organization Funding to February 5, 2025

Applicable policies related to Requests for Decisions will be referred to here to assist Council when making decisions based on financial requests.

10. QUESTIONS

Councilor Sharun asked about the Shadow Population and why it was not included in the population count.

It was confirmed by Administration that the Shadow Population did not meet the threshold of 10% of the usual residential count and could not be included.

11. IN CAMERA

In addition to Council, Renee Stoyles, Acting CAO, attended the In Camera session to provide Administrative and Procedural support.

Motion No. 051

Moved by: Councillor Neil Langridge

THAT Council close the meeting to the public and move to In-Camera for Council Agenda Item(s):

11.a Legal - FOIP Sections (16), (21), (25) & (27)

Time: 7:07 p.m.

CARRIED

12. OUT OF CAMERA

Motion No. 052

Moved by: Councillor David Sharun

THAT Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:58 p.m.

CARRIED

13. ADJOURNMENT

Motion No. 053

Moved by: Councillor Kayla Blanchette

THAT the Regular Meeting of Council be adjourned.

Time: 7:58 p.m.

CARRIED

Minutes read and adopted this _____ day of _____, 2025.

Mayor

Chief Administrative Officer