



**MINUTES OF
THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING
OF THE TOWN OF BONNYVILLE**

Tuesday, August 20, 2024
12:00 pm
Council Chambers
4917 49 Avenue
Bonnyville, Alberta

PRESENT: Chair Byron Johnson, Member Neil Langridge, Member Kayla Blanchette, Member Brian McEvoy, Member David Sharun, Member Phil Kushnir

REGRETS: Member Elisa Brosseau

STAFF: Bill Rogers - Chief Administrative Officer, Renee Stoyles - General Manager of Corporate Services, Mark Laver - Economic Development Officer, Dan Heney, General Manager of Planning and Community Services, Tracy Ghostkeeper, Executive Assistant

1. Call to Order

Chair Byron Johnson called the Governance and Priorities Committee Meeting to order at 12:00 p.m.

2. Land Acknowledgement

Chair Johnson read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

3. Adoption of Agenda

Moved By Member Brian McEvoy

THAT the Agenda for the August 20, 2024 Governance and Priorities Committee meeting be adopted as presented.

CARRIED

4. Adoption of Minutes

Moved By Member David Sharun

THAT the minutes of the June 18, 2024 Governance and Priorities Committee meeting be adopted as presented.

CARRIED

5. Delegation

5.a Health Foundation - Dawn Weber

Dawn Weber presented the Committee with a sponsor proposal for the 2025 Bonnyville Hospital Gala, highlighting the Presenting Sponsor package. She stated that this is the Gala's Silver Anniversary, as this is the 25th Annual event.

Chair Byron Johnson thanked Dawn for her presentation and she left the meeting at 12:14 p.m.

6. New Business

6.a Policy No 24-FN-098 - Recreational and Cultural Operating Program Policy

Policy No. 24-FN-098 was drafted with the intent of supporting reoccurring and presently existing operating expenses of Recreational and Cultural Organizations. This funding should be focused on supporting facility operating costs and other programming operating costs of these organizations as it relates to their operations. Consideration for funding will include facility expenses up to 100% of the total costs, and other programming expenses up to 30% of their total costs. Funding approvals will be based on the organizations projected revenues, expenses and reserve funds (if not earmarked for other projects, etc.).

Funding applications under this program are due by August 31st of each year. The policy as drafted, stipulates that all applications are directed to Administration who will submit recommendations to Council during budget deliberations. Council will approve all funding amounts.

Discussion ensued.

Moved By Member Phil Kushnir

THAT the Governance & Priorities Committee direct Administration to prepare a Request for Decision for Policy No. 24-FN-098 with suggested changes and present to Council at the August 27th Council meeting for approval.

CARRIED

6.b Policy No 24-FN-099 - Sporting Event Attendance Funding Policy

Policy No. 24-FN-099 was drafted with the intent of supporting local sports teams and athletes who qualify for provincial, national and international competitions. Annually, Council may set aside funding for individuals and teams who qualify for these competitions and the funding will be allocated on a first come first serve basis. The funding levels range from \$200 - \$600 for individual requests and \$1,000 - \$2,000 for team requests. This funding is intended for youth under 18, seniors over 65 and special needs competitions.

Funding applications under this program are due throughout the year. The policy as drafted, stipulates that all applications are directed to Administration who will approve funding up to the levels stipulated in the policy. Funding requests outside the parameters of this policy will be submitted to Council for consideration.

Discussion ensued.

Moved By Member David Sharun

THAT the Governance and Priorities Committee direct Administration to prepare a Request for Decision for Policy No. 24-FN-099 and present to Council at the August 27th Council meeting for approval.

CARRIED

6.c Policy No 24-FN-100 - Event Sponsorships and Donations Policy

Policy No. 24-FN-100 the Events Sponsorships and Donations Policy is the final policy that has been drafted for funding requests. This policy aims to capture all other funding requests that do not meet the criteria of other Town Grants and include:

- Golf Tournaments
- Fundraising Dinners and Banquets
- Award Dinners
- Conferences
- Events Outside of Town Boundaries

As these type of funding requests tend to be lower, the applicant will not have to submit a grant funding application. Administration will review the requests as they are received and direct to other Town Grant Programs if applicable. Funding requests up to \$1,500.00 will be considered by the Chief Administrative Officer or their delegate. Funding requests exceeding \$1,500.00 will be forwarded to Council for consideration. Administration will provide Council with a listing of all approved funding requests on a monthly basis.

Discussion ensued.

Moved By Member Kayla Blanchette

THAT the Governance and Priorities Committee direct Administration to prepare a Request for Decision for Policy No. 24-FN-100 and present to Council at the August 27th Council meeting for approval.

CARRIED

6.d Policy No. 24-FN-101 – Ad Hoc Requests Policy

Policy No. 24-FN-101 – Ad Hoc Requests Policy will include requests for funding that do not fit under any other funding policies. Past funding recipients would have included the Chamber for their Recognition Wall, Chamber for their Operating Grant and Community Futures for the Beautification Grant.

Funding applications under this program that are less than \$1,000 can be submitted anytime but applications more than \$1,000 must be submitted by August 31st of the year prior to when the funding is requested for. The policy as drafted, provides Administration the ability to approve funding requests if the amount is less than or equal to \$1,000 and

to submit applications more than \$1,000 to Council for consideration. Administration will provide Council with a list of all approvals on a monthly basis.

Extensive discussion ensued.

Moved By Member Phil Kushnir

THAT the Governance and Priorities Committee direct Administration to prepare a Request for Decision for Policy No. 24-FN-101 and present to Council at the August 27th Council meeting for approval.

CARRIED

7. Adjournment

Moved By Member Brian McEvoy

THAT the Governance and Priorities Committee Meeting be adjourned.

Time: 1:08 p.m.

CARRIED

Minutes read and adopted this _____ day of _____, 2024.

Chair

Chief Administrative Officer