

**MINUTES OF THE REGULAR COUNCIL MEETING  
OF THE TOWN OF BONNYVILLE**



Tuesday, August 27, 2024  
6:00 p.m.  
Council Chambers  
4917 49 Avenue  
Bonnyville, Alberta

- PRESENT:** Mayor Elisa Brosseau, Councillor Kayla Blanchette, Councillor Brian McEvoy, Councillor David Sharun, Councillor Phil Kushnir, Councillor Byron Johnson, Councillor Neil Langridge
- STAFF:** Bill Rogers - Chief Administrative Officer, Renee Stoyles - General Manager of Corporate Services, Dan Heney - General Manager of Planning and Community Services, Jeannine Chornohos - Finance Director, Joe Kopala - Director of Planning and Development, Mark Laver - Economic Development Officer, Tracy Ghostkeeper - Executive Assistant, Bryon Mickelson - IT Technician
- GUESTS:** Florence Remesz, Shelley Dutertre, Bob McRae  
Alicia Krawchuk, Bonnyville Regional Fire Authority  
Stephen Slawuta, RC Strategies

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**1. CALL TO ORDER**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

**2. INDIGENOUS LAND ACKNOWLEDGEMENT**

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**3. ADOPTION OF THE AGENDA**

**Motion No. 235**

**Moved by:** Councillor Byron Johnson

THAT the agenda for the August 27, 2024 Regular Council meeting be adopted as amended with the following additions:

9q. Alberta Care Conference Sponsorship Request

11i. Welcome Week Community BBQ - September 2, 2024

**CARRIED**

**4. ADOPTION OF THE MINUTES**

**4.a Council Meeting Minutes - July 9, 2024**

**4.b Special Council Meeting Minutes - July 29, 2024**

**Motion No. 236**

**Moved by:** Councillor Brian McEvoy

THAT the minutes of the July 9, 2024 Regular Council meeting and July 29, 2024 Special Council meeting be adopted as presented.

**CARRIED**

**5. MUNICIPAL PLANNING COMMISSION - August 27, 2024 - See Separate Agenda**

See Separate Minutes

**Motion No. 237**

**Moved by:** Councillor Kayla Blanchette

THAT Council adjourn the Regular Council Meeting and enter into a Municipal Planning Commission Meeting.

Time: 6:02 p.m.

**CARRIED**

**Motion No. 238**

**Moved by:** Councillor Phil Kushnir

THAT Council adjourn the Municipal Planning Commission Meeting and enter into the Regular Council Meeting.

Time: 6:19 p.m.

**CARRIED**

**6. SUBDIVISION APPROVING AUTHORITY - August 27, 2024 - See Separate Agenda**

See Separate Minutes

**Motion No. 239**

**Moved by:** Councillor Brian McEvoy

THAT Council adjourn the Regular Council Meeting and enter into a Subdivision Approving Authority Meeting.

Time: 6:19 p.m.

**CARRIED**

**Motion No. 240**

**Moved by:** Councillor David Sharun

THAT Council adjourn the Subdivision Approving Authority Meeting and enter into the Regular Council Meeting.

Time: 6:23 p.m.

**CARRIED**

**7. BYLAWS**

**7.a Bylaw No. 1575-24 – Intermunicipal Subdivision and Development Appeal Board – First Reading**

At the June 18th, 2024, Governance and Priorities Committee Meeting, Administration presented a letter from the Municipal District of Bonnyville No. 87 which requested that the Town of Bonnyville join their Intermunicipal Subdivision and Development Appeal Board. Each municipality wishing to become part of this joint board must pass a bylaw to do so.

Bylaw No. 1575-24 has been drafted for the Town and is a similar bylaw that will be presented at each of the partnering municipalities for approval. The partnering municipalities include the MD of Bonnyville, Town of Bonnyville, Village of Glendon, Summer Village of Bonnyville Beach and Summer Village of Pelican Narrows.

Discussion ensued.

**Motion No. 241**

**Moved by:** Councillor Phil Kushnir

THAT Council provide first reading to Bylaw No. 1575-24 – Intermunicipal Subdivision and Development Appeal Board Bylaw.

**CARRIED**

**7.b Bylaw No. 1576-24 – Joint Assessment Review Boards Bylaw – First Reading**

At the June 18th, 2024, Governance and Priorities Committee Meeting, Administration presented a letter from the Municipal District of Bonnyville No. 87 which requested that the Town of Bonnyville join their Joint Assessment Review Board. Each municipality wishing to become part of this joint board must pass a bylaw to do so.

Bylaw No. 1576-24 has been drafted for the Town, a similar bylaw will be presented at each of the partnering municipalities for approval. The partnering municipalities include the MD of Bonnyville, Town of Bonnyville, Village of Glendon, Summer Village of Bonnyville Beach and Summer Village of Pelican Narrows.

Discussion ensued.

**Motion No. 242**

**Moved by:** Councillor Kayla Blanchette

THAT Council provide first reading to Bylaw No. 1576-24 – Joint Assessment Review Boards Bylaw.

**CARRIED**

**8. FINANCE**

**8.a Financials – Bank Reconciliation – June 2024**

**8.b Capital Financial Report – June 2024**

**8.c Operating Financial Report – June 2024**

**8.d Financials – Bank Reconciliation – July 2024**

**8.e Capital Financial Report – July 2024**

**8.f Operating Financial Report – July 2024**

**Motion No. 243**

**Moved by:** Councillor Phil Kushnir

THAT Council accept the June and July 2024 Bank Reconciliation Report, the June and July Operating Financial Report and the June and July Capital Financial Report as presented.

**CARRIED**

**9. BUSINESS**

**9.a Approval for Councillor Blanchette to run for President of the Family and Community Support Services Association of Alberta**

Councillor Blanchette had previously expressed interest in serving as an elected official Board Member and Regional Representative on the Family and Community Support Services Association of Alberta. A resolution of Council to support her appointment was passed by Council in November 2022.

Since November 2022, Councillor Blanchette has been elected to the FCSSAA Board to participate in her capacity as an Elected Official for the Town of Bonnyville.

She has expressed an interest in running for President of the FCSSAA Board, which requires an additional motion of Council to approve her running in this additional capacity. If successful, she will be expected to serve a one (1) year term.

**Motion No. 244**

**Moved by:** Councillor Byron Johnson

THAT Council approve Councillor Kayla Blanchette running for President of the of the Family and Community Support Services Association of Alberta as a Town Council representative.

**CARRIED**

**9.b Ratify the Chamber of Commerce “Your Region Your Voice” Event Ticket Purchase**

The Chamber of Commerce Your Region, Your Voice Event is being held on September 5, 2024, at the Cold Lake Energy Centre’s Reid Fieldhouse. As this event was scheduled for just a few days after the first Council meeting after Summer Break, Council was contacted by email and a consensus was reached to send two Council members to the event at a total cost of \$300.00 to purchase 2 Tickets for the Deputy Mayor and our Council Member on the Bonnyville Chamber of Commerce Board.

**Motion No. 245**

**Moved by:** Councillor David Sharun

THAT Council ratify the decision to purchase two (2) tickets for the Chamber of Commerce Your Region Your Voice Event being held in Cold Lake on September 5, 2024 at a total cost of \$300.00.

**CARRIED**

**9.c Cancellation of the September 24, 2024 Regular Council Meeting**

As the ABMUNIS Conference is September 25-27 this year, Council will be required to travel to Red Deer on September 24, 2024 which is a regular scheduled Council Meeting night in order to be at the Conference the following morning.

**Motion No. 246**

**Moved by:** Councillor Brian McEvoy

THAT Council cancel the Regular Council Meeting scheduled for September 24, 2024 and resume Regular Council Meetings on October 8, 2024.

**CARRIED**

**9.d Approval of Additional Funds for 4H Purchase**

At the May 28th, 2024, Regular Council meeting, Council made the following motion:

Motion #173 Moved by Councillor Neil Langridge that Council approve spending up to \$5,000.00 to purchase an animal at the Bonnyville & District 4H Sale and donate the meat to a not-for-profit organization in Town.

The total cost to purchase an animal for donation, including cutting and wrapping was \$7,096.70. As this amount exceeds the original approved amount as per Council Motion #173, an additional motion is required to approve the remaining amount of \$2,096.70.

Discussion ensued.

**Motion No. 247**

**Moved by:** Councillor Neil Langridge

THAT Council approve the additional cost in the amount of \$2,096.70 for the purchase of an animal from the Bonnyville & District 4H Sale.

**CARRIED**

**9.e Dates for 2025 Budget Delegation Presentations**

The Town of Bonnyville contributes annually to many Community Organizations for the purpose of sponsoring events, the provision of operating grants for services that these organizations provide, donations to projects and repair and maintenance agreements, to name a few. Any requests that are in excess of \$1,000.00 are asked to appear as a delegation at a Council meeting in the fall to present their requests for the next budget year.

Administration would like to recommend that Council consider holding three Special Council Meetings this fall for presentations for the 2025 Budget.

Discussion ensued.

**Motion No. 248**

**Moved by:** Councillor Brian McEvoy

THAT Council approve up to three Special Council Meetings for the purpose of scheduling the 2025 Budget Delegation Presentations with dates to be determined.

**CARRIED**

**9.f Lakeland Society for Truth and Reconciliation - Funding Request**

Administration received a Sponsorship and Donation Request from Corita Vachon, President of the Lakeland Society for Truth and Reconciliation inviting Council to attend the National Day for Truth and Reconciliation (NDTR) Activities as well as support for this event. Included in their requests are:

- Community Peace Officer Escort on September 29th, 2024, for the Drive Through Town Procession
- An invitation to attend the Orange Shirt Walk down Main Street
- A monetary donation in the amount of \$500.00 to help cover the cost of the event so that it can be free of charge

**Motion No. 249**

**Moved by:** Councillor Kayla Blanchette

THAT Council approves a donation to Lakeland Society for Truth and Reconciliation in the amount of \$500.00 for the 2024 National Day for Truth and Reconciliation activities.

**CARRIED**

**9.g Roll #00461300 Non-Residential Tax Incentive Appeal**

Administration received an application from 1837569 Alberta Ltd. for an Exemption and Tax Incentive Agreement for Roll #00461300, a new improvement constructed on 4506 - 70 Street, known as Overdrive Heavy Duty Services. Upon review of the criteria requirements for approval of the Exemption and Tax Incentive Agreement, it was discovered that section 4.1b) of Bylaw No. 1556-23, the Non-Residential Tax Incentive Bylaw was not being met.

This application was refused based on the deficiency under section C2-4-4-1 of the Safety Codes Act where the Architectural C1-C2 schedules remain outstanding. It was noted in the refusal letter that, upon submission of these schedules, the application would be reevaluated.

As per the appeal letter received from Willy Cole, President of Overdrive Heavy Duty Services Ltd., these deficiencies are in relation to an interior staircase and a steel exterior staircase. The interior staircase was built to residential standards to accommodate the required space in the upper storage room. The exterior staircase includes non-closed risers and lack of spindles. The letter states that performing the adjustments required to obtain the C1 and C2 schedules would be cost prohibitive as they would require significant structural changes, and the decision to make these changes to the stairs were made prior to the Non-

Residential Tax Incentive Program coming into effect. The appeal letter also states that these stairways are not open to the public and are only accessible by a very limited number of employees and these issues are identified as non-life safety issues.

The Town's Planning and Development staff has had conversations with representatives from Overdrive Heavy Duty Services and provided an option for them to contact the Safety Codes Council to apply for a variance of the building code for these deficiencies and if the variance was granted then the Schedule C's could be supplied. As per the email correspondence, Overdrive has spoken to a consultant, and they can't get compliance on the issue with the interior stairs and a variance on this item is not realistic.

Extensive discussion ensued.

**Motion No. 250**

**Moved by:** Councillor Phil Kushnir

THAT Council uphold the decision of the Chief Administrative Officer to refuse the application for tax exemption for Roll #00461300 for the property located at 4506-70 Street due to the criteria requirements in Bylaw No. 1556-23 not being met.

**CARRIED**

**9.h Lakeland Heat Jr B Lacrosse Team - Funding Request**

Administration received a Sponsorship and Donation Request from Daryl Hodinsky, Coach of Lakeland Heat Jr B Lacrosse Team requesting a donation in the amount of \$1,000.00 to attend Provincials in St. Albert which was held August 2-4, 2024.

Discussion ensued.

**Motion No. 251**

**Moved by:** Councillor David Sharun

THAT Council approve a donation to Lakeland Heat Jr B Lacrosse Team in the amount of \$250.00.

**CARRIED**

**9.i 4 Wing Cold Lake - Funding Request Oktoberfest 2024**

Administration received a Sponsorship and Donation Request from Janae Wandler from 4 Wing Personnel Support Programs (PSP) requesting sponsorship in the amount of \$7,875.00 towards Oktoberfest 2024 which is being held September 21, 2024, in the Club 41 parking lot at CFB Cold Lake.

There are 400 tickets available for this event at a cost of \$40.00 each. The budget for this event is \$34,000.00 with revenue to fund this event being derived from ticket sales and bar sales. Sponsorship has also been requested from the City of Cold Lake in the amount of \$10,000.00 but no decision has been made yet.

**Motion No. 252**

**Moved by:** Councillor Phil Kushnir

THAT Council deny sponsorship to 4 Wing Personnel Support Programs (PSP) requesting sponsorship in the amount of \$7,875.00.

**CARRIED**

**9.j Attendance at the 2024 AB Munis Pre-Convention Sessions**

Mayor Brosseau and Councillor Blanchette, Kushnir and Sharun have requested to attend the 2024 AB Munis Pre-Convention Sessions scheduled for September 24th, 2024 in Red Deer.

As the attendance of the pre-convention sessions has not been included in the 2024 Operating Budget, registration and attendance to these sessions require approval from Council.

Discussion ensued.

**Motion No. 253**

**Moved by:** Councillor David Sharun

THAT Council approve Mayor Brosseau's and Councillor Blanchette's, Kushnir's and Sharun's attendance at the 2024 AB Munis Pre-Convention Sessions with funds to come from the Council Training, Mileage and Subsistence Budgets.

**CARRIED**

**9.k Bonnyville Health Foundation Gala Sponsorship**

At the August 20th, 2024, Governance and Priorities Meeting, Dawn Webber with the Bonnyville Health Foundation made a presentation to Council requesting that the Town of Bonnyville become the Presenting Sponsor for the Health Gala annually. The cost to the Town to be the Presenting Sponsor is \$25,000.00.

Discussion ensued.

**Motion No. 254**

**Moved by:** Councillor Byron Johnson

THAT Council approve becoming the Presenting Sponsor for the Bonnyville Health Foundation Gala annually and earmark the amount of \$25,000.00 to be included in the annual operating budget until such time as Council decides to sponsor this event at an alternative level.

**CARRIED**

**9.l Municipal Census 2024**

The Town of Bonnyville conducted a Municipal Census during May to July 2024 to update our population to aide with the planning of community services and programming, as well as to ensure we are receiving the appropriate amount of funding for grants that are based on per capita numbers.



Upon final review of the census data received the Town's population has increased by 316 people for a total population of 6,675 (2021 Statistics Canada Population for the Town of Bonnyville was 6,359). This information will be sent to the Province by the September 1st deadline and will be reflected as the Town's population until the next Federal Census is completed in 2026.

**Motion No. 255**

**Moved by:** Councillor Brian McEvoy

THAT Council accept for information the new census population of 6,675 for the Town of Bonnyville.

**CARRIED**

**9.m Policy No. 24-FN-099 – Sporting Event Attendance Funding Policy**

At the August 20th Governance and Priorities Committee Meeting, draft Policy No. 24-FN-099, the Sporting Event Attendance Funding Policy was presented for comments and review. Recommendations from this meeting have been included in this draft of the Policy being presented this evening.

Funding under this program will provide individuals or organizations who have qualified for provincial, national or international competitions, help with the cost of the travel expenses. The funding levels range from \$200 to \$600 for individual requests and \$1,000 to \$2,000 for team requests. This funding is intended for youth 18 and under, seniors over 65 and special needs competitions. Annually, Council may set aside funding for this program and this funding will be allocated on a first come, first served basis.

Applications under this program are due throughout the year. The policy stipulates that all applications are directed to Administration who will approve funding up to the levels listed in the policy. Funding requests greater than the parameters of the policy will be submitted to Council for consideration.

This policy would become effective January 1st, 2025.

**Motion No. 256**

**Moved by:** Councillor Phil Kushnir

THAT Council approve Policy No. 24-FN-099 – Sporting Event Attendance Funding Policy.

**CARRIED**

**9.n Policy No. 24-FN-098 – Recreational/Cultural Operating Program Policy**

At the August 20th Governance and Priorities Committee Meeting, draft Policy No. 24-FN-098, the Recreational/Cultural Operating Program Policy was presented for comments and review. Recommendations from this meeting have been included in this draft of the Policy being presented this evening.

Funding under this program will provide support to Recreational or Cultural organizations for their reoccurring and presently existing operating expenses. The funding should be focused on supporting the facility operating costs and other programming operating costs as it relates to the organization's operations. Consideration for funding will include facility expenses up to 100% of the total costs, and other programming expenses up to 30% of their total costs.

Funding approvals will be based on the organizations projected revenues, expenses and reserve funds (if not earmarked for other projects, etc.)

Applications under this program are due by August 31st of each year. All applications are received by Administration who will submit recommendations to Council based on the information provided in the application during budget deliberations. Council will approve all funding amounts.

This policy would become effective January 1st, 2025.

**Motion No. 257**

**Moved by:** Councillor Kayla Blanchette

THAT Council approve Policy No. 24-FN-098 – Recreational/Cultural Operating Program Policy.

**CARRIED**

**9.o Policy No. 24-FN-100 – Event Sponsorships and Donations Policy**

At the August 20th Governance and Priorities Committee Meeting, draft Policy No. 24-FN-100, the Events Sponsorships and Donations Policy was presented for comments and review. Recommendations from this meeting have been included in this draft of the Policy being presented this evening.

Funding under this program will provide event sponsorships and donations that do not meet the criteria of other Town Grants and include:

- Golf Tournaments
- Fundraising Dinners and Banquets
- Award Dinners
- Conferences
- Events Outside of Town Boundaries

As these types of requests tend to be lower, the applicant will not have to submit a grant funding application. Administration will review requests as they are received and direct to other Town Grant Programs if applicable. Funding requests up to \$1,500.00 will be considered by the Chief Administrative Officer or their delegate. Requests over this amount will be forwarded to Council for consideration. Annually, Council may set aside funding for this program and this funding will be allocated on a first come, first served basis.

This policy would become effective January 1st, 2025.

**Motion No. 258**

**Moved by:** Councillor Byron Johnson

THAT Council approve Policy No. 24-FN-100 – Events Sponsorships and Donations Policy.

**CARRIED**

**9.p Policy No. 24-FN-101 – Ad Hoc Requests Policy**

At the August 20th Governance and Priorities Committee Meeting, draft Policy No. 24-FN-101, the Ad Hoc Requests Policy was presented for comments and review. Recommendations from that meeting have been included in this draft of the Policy being presented this evening.

Funding under this program is designed for requests that do not fit under any other Town Grant Program. Annually, Council may set aside funding for this program based on prior year requests as well as requests received for amounts over \$1,000 which are due by August 31st prior to the year the funds are being requested for.

Applications under this program for funding less than \$1,000 are due throughout the year, whereas applications for funding in excess of \$1,000 must be submitted by August 31st of the year prior to when the funding is being requested for. The policy stipulates that all applications are directed to Administration who can approve funding up to the \$1,000 level. All requests over this amount will be forwarded to Council for consideration. A detailed report of all funding recipients will be provided to Council on a monthly basis.

This policy would become effective January 1st, 2025.

**Motion No. 259**

**Moved by:** Councillor Byron Johnson

THAT Council approve Policy No. 24-FN-101 - Ad Hoc Requests Policy.

**CARRIED**

**9.q WALK ON - Alberta CARE Conference Sponsorship Request**

Administration received an email from the Executive Director of Alberta Care asking Council to sponsor the 2024 Alberta Care conference being held in Bonnyville at the GenMec Hall from September 11th to 13th, 2024. The request also includes a donation for the silent auction.

Discussion ensued.

**Motion No. 260**

**Moved by:** Councillor David Sharun

THAT Council purchase a Silver Level Sponsorship for the 2024 Alberta Care Conference at a cost of \$2,000.00.

**CARRIED**

**10. COMMITTEE REPORTS**

**Councillor Phil Kushnir** attended the Bonnyville Friendship Centre's Kind Man Brunch, the Special Olympics Bocce Ball Tournament, volunteered at Tim Horton's Camp Day, attended the BRFA (Bonnyville Regional Fire Authority) meeting, the ABmunis Session on Bill 20, the VIP Tour of 4 Wing Cold Lake, hosted Minister Rik McIver and attended the Cold Lake Air Show, a DMO (Destination Management Organization) Zoom meeting and the Town of Bonnyville Special Council meeting. He also attended the Bonnyville Chamber of Commerce 1st Annual Scholarship Golf Tournament, the Dragonfly Centre photo shoot, the Rolling Barrage Veteran's Event, a BRFA meeting, the Dragonfly

Centre's Charity Golf Tournament, the Ardmore Fire Station Open House, the Governance & Priorities Committee meeting, the Pioneer Family meeting and the Pontiacs Golf Tournament.

**Councillor Brian McEvoy** attended the Bonnyville Friendship Centre's Kind Man Brunch, the Special Olympics Bocce Ball Tournament, a BRFA meeting, a meeting with Premier Danielle Smith, the Cold Lake Airshow, the Town of Bonnyville Special Council meeting, a Bonnyville Regional Water Services Commission meeting, another BRFA meeting, the Ardmore Fire Station Open House, the Governance & Priorities meeting and a Fire Authority Union negotiations preparation meeting.

**Councillor Kayla Blanchette** attended the Bonnyville Friendship Centre for their "Kind Man Breakfast.", the working group meeting with the Board and staff in preparation for a meeting with the province, the Special Olympics Bocce Ball Tournament, the Events Committee Meeting, attended the LICA Community Garden to help with finishing up a Bonnyville Wellness Coalition project and attended a meeting with two Assistant Deputy Ministers from the province to discuss seniors needs in the community. She also attended the ABmunis Session on Bill 20, the FCSSAA (Family and Community Social Services Association of Alberta) Finance Committee Meeting, hosted Minister Mclver and attended the Cold Lake Air Show, a Special Board Meeting with Lakeland Lodge & Housing, the Events Committee Meeting, an FCSS (Family and Community Social Services) Board Meeting, volunteered at Haying in the 30's for supper service, participated in the Bonnyville Chamber of Commerce 1st Annual Scholarship Golf Tournament, another FCSSAA Finance Committee Meeting, participated in the Dragonfly Centre's Charity Golf Tournament, the SPCA Board Meeting, the Governance & Priorities Committee, a Lakeland Lodge & Housing Foundation Board Meeting, the Events Committee Retreat, and an SPCA Policy Committee Meeting.

**Mayor Elisa Brosseau** attended 3 BRFA meetings, 2 ABMA (Alberta Bilingual Municipalities Association) meetings, the Conference in Halifax, 2 Bonnyville Leisure Facility Corp. meetings and the tour of the Strathcona Performing Arts facility and the Special Olympics Bocce Ball Tournament, .

**Councillor David Sharun** attended the Special Olympics Bocce Ball Tournament, a Bonnyville Agricultural Society Board meeting, a meeting with two Assistant Deputy Ministers from the province to discuss seniors needs in the community, the Cold Lake Airshow, a Lakeland Lodge and Housing Foundation Special meeting, the Town of Bonnyville Special Council meeting and volunteered at Haying in the 30s for supper service. He also attended the Dragonfly Centre photo shoot, another Bonnyville Agricultural Society Board meeting, the Governance & Priorities Committee meeting and another Lakeland Lodge and Housing Foundation meeting.

**Councillor Neil Langridge** delivered the donated beef to different not-for-profit organizations, attended an Events Committee meeting, the ABmunis Session on Bill 20, a meeting with Premier Danielle Smith, hosted Ric Mclver Minister of Municipal Affairs, and the Cold Lake Air Show, a Winter Games Committee meeting, the Town of Bonnyville Special Council meeting, the Bonnyville Chamber of Commerce golf Tournament, Interviews for the Winter Games Manager position, the Dragon Fly Golf Tournament, the Governance and Priorities Committee meeting, more interviews for the Winter Games Manager position and a meeting with Bi-athalon Alberta and the Bonnyville Shooting Association.

**Councillor Byron Johnson** delivered the donated beef to different not-for-profit organizations, attended the FCSS preparation meeting for Assistant Deputy Minister's, the Special Olympics Bocce Ball Tournament, the Events Committee Meeting, hosted Ric Mclver Minister of Municipal Affairs, and the Cold Lake Air Show. He also attended the 4 Wing/CFB Cold Lake Change of Command for out going Colonel Turenne and to welcome Colonel Hickey, the FCSS Board Meeting, the movie night hosted by the Bonnyville and District Historical Society at the museum, the Town of Bonnyville Special Council Meeting, the Bonnyville Water Services Commission meeting, attended the Luke Mejares Concert and brought greetings from the Town, volunteered at Haying in the 30's for supper

service, the Dragonfly Centre photo shoot, a Bonnyville Leisure Facility Board meeting, the Governance & Priorities Committee meeting, the Bonnyville and District Historical Society Meeting, the Events Committee Retreat, the FCSS Men's Night and two days at the Kehewin Powwow.

## **11. CORRESPONDENCE**

### **11.a Letter - Office of the Prime Minister- Acknowledge of Federal Carbon Pollution Pricing Letter**

Administration received a letter from the Prime Ministers Office acknowledging receipt of the Town's letter sent regarding the federal carbon pollution pricing.

Council accepted this letter for information.

### **11.b Letter - Alberta Municipal Affairs - Canada Community-Building Fund (CCBF)**

Administration received a letter from Alberta Municipal Affairs confirming the Town's Canada Community-Building Fund program amount for 2024 will be \$423,078.00.

Council accepted this letter for information.

### **11.c Invitation - NE Muni-Corr Annual Trail Ride**

Administration received an email from Marianne Janke, Executive Director of Alberta's Lakeland Destination Management Organization inviting everyone to attend the N.E. Muni-Corr Ltd. Trail Ride that takes place on Monday September 9, 2024.

Council accepted this email for information.

### **11.d Invitation - Lakeland FASD's 2nd Annual FASD Day Mocktail Event**

Administration received a poster and invitation for the Lakeland Centre for FASD to attend their annual FASD Day Mocktail Event being held at the Town Administration Office parking lot on September 16, 2024 at 12 noon.

Council accepted this invitation for information.

### **11.e LICA - Alberta Water Council 2023 Annual Report**

Administration received the 2023 Alberta Water Council Annual Report.

Council accepted this report for information.

### **11.f Letter - Redeployment of Members - Acting Detachment Commander - Bonnyville RCMP**

Administration received a letter on August 2, 2024 from Douglas MacFarland, Acting Detachment Commander informing the Town that some members will be redeployed due to the Jasper Fires, and to assure the Town that the RCMP will keep community resource needs in mind when choosing where to withdraw members and they will ensure there are adequate resources to respond to calls for service.

### **11.g Letter of Support - MD of Bonnyville - Highway 28 Upgrades within the Town of Bonnyville**

Administration received a Letter of Support from the M.D. of Bonnyville regarding requests made by the Town to the Provincial Government to upgrade Highway 28 within the Town of Bonnyville. Council accepted this letter for information.

**11.h Town of Bonnyville Grants and Funding Guide**

Council was provided with the Grants and Funding Guide that will be available for the public.  
Council accepted this Guide for information.

**11.i WALK ON - Welcome Week Community BBQ - September 2, 2024**

Administration received a poster for the FCSS Welcome Week Community BBQ being held on September 2nd at the Town Administration Office.

**11.j Appendix A - Council Receptions and Public Relations to August 22**

Applicable policies related to Requests for Decisions will be referred to here to assist Council when making decisions based on financial requests.

**12. QUESTIONS**

Councillor Kushnir asked Administration if the CCBF is a new program from the Province.

Renee Stoyles, General Manager of Corporate Services, stated that it is not a new program, it used to be the Gas Tax Fund and was renamed to the CCBF (Canada Community-Building Fund).

**13. IN CAMERA**

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, Dan Heney, General Manager of Planning and Community Services, Joe Kopala, Planning Director, Mark Laver, Economic Development Officer and Steven Slawuta from RC Strategies (Delegation) attended the In Camera session to provide Administrative and Procedural support.

**Motion No. 261**

**Moved by:** Councillor Kayla Blanchette

THAT Council close the meeting to the public and move to In-Camera for Council Agenda Item(s):

- 13.a Legal - FOIP Sections (16), (19) & (27)
- 13.b Land - FOIP Sections (16) & (27)
- 13.c Land - FOIP Sections (16) & (27)
- 13.d Land - FOIP Sections (16), (17) & (27)
- 13.e Land - FOIP Sections (17), (27)
- 13.f Land - FOIP Sections: (16) & (27)
- 13.g Land - FOIP Sections (16), (25) & (27)
- 13.h Legal - FOIP Sections (21) & (27)

Time: 7:35 p.m.

**CARRIED**

**14. OUT OF CAMERA**

**Motion No. 262**

**Moved by:** Councillor Kayla Blanchette

THAT Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 9:15 p.m.

**CARRIED**

**15. BUSINESS ARISING FROM CLOSED SESSION**

**15.a Development Agreement SA24-001**

**Motion No. 263**

**Moved by:** Councillor Phil Kushnir

THAT Council approve Development Agreement SA24-001 as presented.

**CARRIED**

**15.b Tax Recovery Properties - 5003 54 Avenue**

**Motion No. 264**

**Moved by:** Councillor Brian McEvoy

THAT Council readvertise the sale of the units and accept bids until September 30th, 2024 for the units located at 5003 -54 Avenue.

**CARRIED**

**15.c Resubmit GICB Grant application for Pool**

**Motion No. 265**

**Moved by:** Councillor Neil Langridge

THAT Council direct Administration to update the project costs and resubmit the GICB Grant Funding Application this year for the Bonnyville Aquatic Centre project.

**CARRIED**

**16. ADJOURNMENT**

**Motion No. 266**

**Moved by:** Councillor Neil Langridge

THAT the Regular Meeting of Council be adjourned.

Time: 9:15 pm

**CARRIED**

Minutes read and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer