

TOWN OF BONNYVILLE

REQUEST FOR DECISION

Date: August 21, 2024

Submitted By: Administration

Meeting Date: August 27, 2024

SUBJECT: Policy No. 24-FN-098 – Recreational/Cultural Operating Program Policy

BACKGROUND: At the August 20th Governance and Priorities Committee Meeting, draft Policy No. 24-FN-098, the Recreational/Cultural Operating Program Policy was presented for comments and review. Recommendations from this meeting have been included in this draft of the Policy being presented this evening.

OTHER COMMENTS: This Policy has been created to streamline the funding requests that are being received. Funding under this program will provide support to Recreational or Cultural organizations for their reoccurring and presently existing operating expenses. The funding should be focused on supporting the facility operating costs and other programming operating costs as it relates to the organization's operations. Consideration for funding will include facility expenses up to 100% of the total costs, and other programming expenses up to 30% of their total costs. Funding approvals will be based on the organizations projected revenues, expenses and reserve funds (if not earmarked for other projects, etc.)

Applications under this program are due by August 31st of each year. All applications are received by Administration who will submit recommendations to Council based on the information provided in the application during budget deliberations. Council will approve all funding amounts.

This policy would become effective January 1st, 2025.

REPORT/DOCUMENT: Attached Available NIL

1. Policy No. 24-FN-098 – Recreational/Cultural Operating Program Policy
2. Program Guidelines
3. Application Form
4. Budget Template
5. Reserve Template
6. Accountability Form
7. Grant Agreement Template

DESIRED OUTCOMES: That Council approve Policy No. 24-FN-098 the Recreational/Cultural Operating Program Policy.

OPTIONS:

1. Approve Policy No. 24-FN-098.
2. Amend Policy No. 24-FN-098 and approve.
3. Do not approve Policy No. 24-FN-098

RELEVANCE TO STRATEGIC PLAN:



**Communications
Strategy**



**Economic
Growth**



**Recreation &
Wellness**



**Service
Excellence**



**Value Added
Services**

RECOMMENDATION: THAT Council approve Policy No. 24-FN-098 – Recreational/Cultural Operating Program Policy.

IMPLICATIONS OF RECOMMENDATION: If approved, Administration will ensure this policy is available to Community Organizations and aide in the completion of applications for requests for funding after of January 1st, 2025.

FINANCIAL: A budget amount for this policy based on submissions from organizations will be included for Council consideration for the 2025 budget year.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer