

BYLAW NO. 1573-24

OF THE

TOWN OF BONNYVILLE

BEING A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1553-23 TO ESTABLISH INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD.

WHEREAS, the Municipal Council of the Town of Bonnyville has passed Bylaw No. 1553-23 to establish an Intermunicipal Subdivision and Development Appeal Board; and

WHEREAS, the Municipal Council of the Town of Bonnyville deems it necessary to amend the said Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1553-23.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BONNYVILLE DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1553-23 to establish an Intermunicipal Subdivision and Development Appeal Board, is hereby amended.
2. That the Intermunicipal Subdivision and Development Appeal Board Bylaw No. 1553-23 be amended to read as follows:
 - 6.(e) In the event of a vacancy on the ISDAB the Council for the Town of Bonnyville may recommend the appointment of a qualified person to fill the vacancy for the remainder of the term of the Member.
 - 6.(h) Members shall have the required training offered by the Participating Municipalities or the Province to assist them in carrying out their duties as Members of the ISDAB.
 - 10.(a) The fee for an appeal will be fee established by resolution of each of the Participating Councils and forwarded to the Town of Bonnyville from time to time.
 - 10.(c) ISDAB Appeal hearings will be held at the Town of Bonnyville Administration Building, or other such location as determined by the Clerk and advertised in accordance with the Act from time to time.
3. That Schedule "B" is hereby amended.
4. That this Bylaw shall come into force and effect upon the date of the passing of the third and final reading and signed thereof.



INTRODUCED AND GIVEN FIRST READING this 25th day of June, A.D., 2024.




Mayor




Chief Administrative Officer

GIVEN SECOND READING this 25th day of June, A.D., 2024.



Mayor



Chief Administrative Officer

UPON UNANIMOUS CONSENT, TO PROCEED TO THIRD AND FINAL READING
this 25th day of June, A.D., 2024.



Mayor



Chief Administrative Officer

GIVEN THIRD AND FINAL READING this 25th day of June, A.D., 2024.



Mayor



Chief Administrative Officer

SCHEDULE "B"

INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD SCHEDULE OF ADMINISTRATIVE COSTS AND EXPENSES

1. **Withdrawing Complaints:** In instances where a complaint is filed and withdrawn; the Participating Municipality will be obligated to pay an administration fee on a cost recovery basis of time spent on the complaint before the complaint is withdrawn.
2. **Board Member Honorariums:** In instances where a complaint proceeds to a hearing and decision; the Participating Municipality will be obligated to pay Board Members Honorariums on the following basis:

Board Hearing – Half Day	As per the Participating Honorariums of the Participating Municipality in which the complaint originates.
Board Hearing – Full Day	As per the Participating Honorariums of the Participating Municipality in which the complaint originates.
3. **Board Support:** Time spent by the clerk to prepare and distribute legislated documents, receive, and record disclosure, prepare the agenda, attend the hearing, and assist the board with deliberations and decision writing will be invoiced on a cost recovery basis to the Participating Municipality.
4. **Meals and Expenses:** Will be the responsibility of the Participating Municipality in accordance with that municipality's policies and procedures. In the absence of a policy or procedure, the Town of Bonnyville policies and procedures will be applied. Board Members and the Clerk(s) shall receive reimbursement for meals and expenses incurred while performing adjudication duties or taking appropriate training.
5. **Office/print supplies:** Will be charged to the Participating Municipality on a cost recovery basis.
6. **Legal Services:** Will be charged to the Participating Municipality on a cost recovery basis.